

NOTICE OF OPEN POSITION
VICE PRESIDENT FOR INSTITUTIONAL ADVANCEMENT
2025

- POSITION SUMMARY** Guide the Institutional Advancement program of Barclay College by providing leadership and management expertise specifically in areas of funding resources and institutional branding. The Vice-President for Institutional Advancement will be an effective fund raiser and persuasive communicator of the vision of Barclay College to both internal and external audiences.
- QUALIFICATIONS**
- Clear, well-articulated evangelical Christian testimony and vision for biblically-centered education
 - Prefer Master's degree
 - Fundraising experience preferred but not required.
 - Passion for Barclay College
 - Agreement with the college's Mission Statement and Statement of Faith.
- GENERAL RESPONSIBILITIES**
- Prepare and implement an annual fund raising plan for the Annual Fund,
 - Prepare and implement an annual fund raising plan for capital campaigns
 - Prepare and implement an annual fund raising plan for deferred gifts/estate planning/endowment
 - Prepare and implement an annual plan for grant proposals
 - Maintain and expand a system that provides for extensive donor records and information.
 - Identify, develop, and nurture new funding sources for Barclay College
 - Identify, implement and direct an effective, goal-focused development staff
- COMPENSATION**
- Salary (twelve-month contract) depending on degree and previous experience
 - Employer-paid medical and dental benefits
 - Retirement plan
- RELATIONSHIPS**
- The Vice President for Institutional Advancement serves on the President's Cabinet.
- UNIQUE QUALITIES**
- Small campus (around 200 students) allows staff to develop significant mentoring/discipling relationships with students
 - Intentional Christian community and mission
 - Interdenominational faculty and student body
 - Small, quiet, friendly, rural community
 - Progressive, growing college with excellent opportunity for personal contribution and innovation

Qualified persons should submit a curriculum vitae and letter of interest to

Dr. Royce E. Frazier, President
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